

# Transfer to Secondary School

September 2022

*Updated June 2021*

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# Who is eligible to apply?

If your child was born between 1 September 2010 and 31 August 2011 you **MUST** apply by **31 October 2021**.

# What if my child has an Education, Health and Care Plan or Statement?

- You must not apply online, please contact your case worker or the SEND team at Croydon Council for a form.

# How do you apply?

Apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

You will find the 'Admission to Secondary schools' booklet, which includes a list of all the Croydon secondary schools and information about the application process on Croydon Council's website:

<https://www.croydon.gov.uk/education/schools-new/school-admissions>

## Before completing the form

- Attend secondary schools' open evenings (could possibly be virtual events, please check schools' websites)
- Read schools' admissions criteria
- Find out how places were allocated at each school last year

# Overview of allocations – September 2021 entry

|                                    | LAC | Medical/<br>Social | Feeder | Staff | Ability /<br>Aptitude | Banding | Faith | Faith<br>siblings | Siblings | Open Places | Distance<br>/Non faith | Number<br>allocated<br>(SEN) | Furthest<br>Distance (M) |
|------------------------------------|-----|--------------------|--------|-------|-----------------------|---------|-------|-------------------|----------|-------------|------------------------|------------------------------|--------------------------|
| Archbishop Tenison's               | 3   | 0                  | 27     | N/A   | N/A                   | N/A     | 59    | 29                | 10       | 22          | N/A                    | 0                            | 1.097 (Open Places)      |
| Ark Blake Academy                  | 1   | 0                  | N/A    | 0     | N/A                   | N/A     | N/A   | N/A               | 11       | N/A         | 165                    | 3                            | 1.017                    |
| Coloma Girls' Convent              | 0   | 2                  | N/A    | N/A   | N/A                   | N/A     | 121   | 32                | N/A      | N/A         | N/A                    | 0                            | N/A                      |
| Coombe Wood School                 | 6   | 1                  | 90     | 5     | 18                    | N/A     | N/A   | N/A               | 22       | N/A         | 28                     | 10                           | 0.643                    |
| Harris Academy Purley              | 1   | 0                  | N/A    | N/A   | N/A                   | 123     | N/A   | N/A               | 61       | N/A         | N/A                    | 5                            | N/A                      |
| Harris City Academy Crystal Palace | 5   | N/A                | N/A    | 1     | 18                    | 107     | N/A   | N/A               | 49       | N/A         | N/A                    | 0                            | N/A                      |
| Harris Invictus Academy            | 1   | N/A                | N/A    | N/A   | N/A                   | 179     | N/A   | N/A               | N/A      | N/A         | N/A                    | 0                            | N/A                      |
| Harris Academy South Norwood       | 2   | N/A                | N/A    | N/A   | N/A                   | 284     | N/A   | N/A               | N/A      | N/A         | N/A                    | 2                            | N/A                      |
| Meridian High School               | 1   | 0                  | N/A    | N/A   | N/A                   | N/A     | N/A   | N/A               | 44       | N/A         | 64                     | 0                            | 7.245                    |
| Norbury Manor Business             | 1   | 0                  | 15     | N/A   | N/A                   | N/A     | N/A   | N/A               | 50       | N/A         | 181                    | 3                            | 2.353                    |
| Oasis Academy Arena                | 0   | 0                  | N/A    | N/A   | N/A                   | N/A     | N/A   | N/A               | 12       | N/A         | 27                     | 0                            | 4.973                    |
| Oasis Academy Coulsdon             | 1   | 2                  | N/A    | 5     | N/A                   | N/A     | N/A   | N/A               | 45       | N/A         | 123                    | 4                            | 2.721                    |
| Oasis Academy Shirley Park         | 1   | 0                  | 29     | 1     | N/A                   | N/A     | N/A   | N/A               | 32       | N/A         | 110                    | 0                            | 4.013                    |
| Orchard Park High                  | 0   | 1                  | N/A    | 0     | N/A                   | N/A     | N/A   | N/A               | 26       | N/A         | 89                     | 1                            | 3.721                    |
| Riddlesdown Collegiate             | 5   | 1                  | N/A    | 4     | N/A                   | N/A     | N/A   | N/A               | 146      | N/A         | 163                    | 9                            | 1.424                    |
| St Joseph's Boys' College          | 1   | N/A                | N/A    | N/A   | 18                    | N/A     | 30    | 25                | N/A      | N/A         | 64                     | 3                            | N/A                      |
| St Mary's Catholic High            | 0   | N/A                | N/A    | N/A   | N/A                   | N/A     | 15    | N/A               | N/A      | N/A         | 47                     | 0                            | N/A                      |
| Shirley High School                | 0   | 0                  | N/A    | 0     | N/A                   | N/A     | N/A   | N/A               | 28       | N/A         | 87                     | 1                            | 3.506                    |
| The Archbishop Lanfranc            | 0   | 2                  | N/A    | N/A   | N/A                   | N/A     | N/A   | N/A               | 26       | N/A         | 102                    | 3                            | 6.975                    |
| The Quest Academy                  | 1   | 4                  | N/A    | 0     | N/A                   | N/A     | N/A   | N/A               | 36       | N/A         | 118                    | 3                            | 4.531                    |
| Thomas More School                 | 0   | N/A                | N/A    | N/A   | N/A                   | N/A     | 22    | 5                 | 18       | N/A         | 46                     | 0                            | 5.141                    |
| Woodcote High School               | 1   | N/A                | N/A    | 2     | N/A                   | N/A     | N/A   | N/A               | 78       | N/A         | 154                    | 5                            | 1.51                     |

# Completing the form

- You can select up to 6 preferences
- Always list the schools in your order of preference
- The schools can be in Croydon or outside Croydon
- Apply directly to independent schools

## Completing the form cont...

- **Children in care (LAC) or Previously in care (PLAC)** – Please ensure you tick the relevant box on your application and submit confirmation that the child is or was ‘looked after’
- **Medical** - If you wish to be considered under the medical criterion please ensure you tick the relevant box on the application and submit supporting documents before the closing date.



# Completing the form cont...

- **Siblings** – Please ensure you tick the relevant box on your application if there is a sibling at the school you wish to apply to.
- **Multiple births** – Please ensure you make a separate application for each child.

# Completing the application cont...

- Remember to **submit** your application – once submitted you will receive an application reference number.
- Remember to complete **supplementary information forms** where required and return them directly to the schools.

# Closing date for applications

31 October 2021

- Applications received after this date will be treated as late and will not be considered until after 1 March 2022.

# Changes to your application after you have submitted it (before and after the closing date)

- Changes to preference schools
- Changes to addresses

9 December 2021 is the latest date any changes may be considered.

Changes after 9 December 2021 will be considered after 1 March 2022.

# How will I know the outcome of my application?

- 1 March – You will be notified of the outcome of your application.
- You will receive an email/text message on 1 March asking you to log in to your eadmissions account to view the outcome of your application.

# Accepting/Declining your offer

- Respond to your offer online.
- 15 March - deadline to accept or decline your offer.

# Waiting Lists and Appeals

- Automatically placed on waiting list for any unsuccessful higher preference schools. (please advise LA if you do not want your child to be on the w/l)
- Requests to go on waiting list for lower preferences, if first preference offer made, only allowed in exceptional circumstances
- Right of appeal – contact schools
- Waiting lists maintained by secondary schools – contact them for waiting list position (end of April)

# Summary

- Read Booklet / Admissions Criteria
- Attend schools' open days and evenings
- Apply online before **31 October 2021**
- Complete SIF(s) if necessary
- Submit all supporting documents