



Part of PACE Academy Trust  
**New Valley Primary School**

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Head Teacher: Pete Steward

Deputy Head: Sally Dubben

15<sup>th</sup> February 2019

Dear Parents & Carers

Next month we will be holding our second parent-teacher consultation meeting of the year, when you will get a chance to talk to your child's class teacher about their learning. The meetings take place on Tuesday 19<sup>th</sup> March (3.30-7.00) and Wednesday 20<sup>th</sup> March (3.30-5.00).

Please indicate, on the slip below, three possible times when you would be able to meet with your child's class teacher. We will do our best to make sure you get an appointment as close as possible to what you ask for; the teacher will confirm the exact time of your appointment time with you.

If you are unable to attend on either day, please let your child's class teacher know so an appointment can be arranged for another day. Please remember that you are always welcome to make an appointment at any time to speak with your child's class teacher.

Yours

Pete Steward  
 Headteacher

My Child \_\_\_\_\_ Year \_\_\_\_\_

Please tick three slots when you are able to meet with your child's class teacher.

On Tuesday 19 <sup>th</sup> March, a time between:						
3.30-4.00	4.00-4.30	4.30-5.00	5.00-5.30	5.30-6.00	6.00-6.30	6.30-7.00
On Wednesday 20 <sup>th</sup> March, a time between:						
3.30-4.00		4.00-4.30		4.30-5.00		

Signed \_\_\_\_\_ (parent/carer)

