

Chipstead Valley Primary School After School Club

Application Form –AUTUMN 2015 Term

We are delighted to be able to offer parents the facility of an after school club at Chipstead Valley. In order for our club to run efficiently and professionally the following rules must be adhered to:

- ❖ The after school club must be booked in advance, using the form overleaf.
- ❖ £7.00 per child per session until 5.30pm or £8.50 until 6pm to be paid via Parentpay.www.parentpay.com.
- ❖ £1.00 for a 3.45pm pick up to be paid via parentpay, www.parentpay.com. If your child is not collected by 3.45, you will be charge £7.00.
- ❖ After School Club Starts at 3:15 and finishes at 6pm.
- ❖ The register must be signed when your child is collected.
- ❖ The time you collect your child must be filled in on the collection register.
- ❖ If for any reason you are unable to collect your child you must phone the Club Supervisor on 07961024176 with details of the person who will be collecting your child.
- ❖ Children must be collected by 6pm at the latest.
- ❖ **48 hours** notice must be given for any cancellation, money cannot be credited if your child does not attend and you have not informed the office.
- ❖ Providing **48 hours** notice has been received for any cancellation your account will be credited
- ❖ When reporting absence to the school office, please also inform the need to cancel After School Club if necessary.
- ❖ Booking forms must be sent to the KS2 Office, and payments must be made via Parentpay.www.parentpay.com
- ❖ Persistent late collection of your child may result in you not being able to use the after school club facility.
- ❖ Places are allocated on a first come, first served basis.
- ❖ If you require a reminder of your parentpay login or a barcoded letter, please ask the office.
- ❖ For bookings, cancellations or enquiries, please contact Jane Barry or email afterschool.breakfastclubs@chipstead.croydon.sch.uk
- ❖ For **Childcare Vouchers** please email cannetts@chipstead.croydon.sch.uk.

**Chipstead Valley Primary School After School Club
Application Form –AUTUMN 2015 Term**

Places are allocated on a first come, first served basis.

Name of Child	
Class	
Contact Telephone Number. (You must be available on this number while your child is at After School Club)	
Any medical conditions/allergies	
Will your child be attending a club before coming to After School Club – if so which one? – Specify which days.	
Name of Person who will be collecting your child	
Contact telephone number of person collecting child if different from your own	
Parent/Carer Signature	

Please tick the days and circle the time you would like your child/children to attend

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 07.09.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 14.09.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 21.09.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 28.09.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 05.10.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b12.10.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 19.10.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 02.11.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 09.11.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 16.11.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 23.11.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 30.11.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 07.12.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm

	Monday			Tuesday			Wednesday			Thursday			Friday		
W/b 14.12.15	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm	3.45	5.30	6pm